



ओडिशा ग्राम्य बैंक
मुख्य कार्यालय
गण्डमुण्डा, खण्डगिरि,
भुवनेश्वर-751030,
(भारत सरकारके एक संस्थान)

Odisha Gramya Bank
Head Office
Gandamunda, Khandagiri
Bhubaneswar-751030,
Govt. of India Undertaking

ଓଡିଶା ଗ୍ରାମ୍ୟ ବ୍ୟାଙ୍କ
ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ
ଗଣ୍ଡମୁଣ୍ଡା, ଖଣ୍ଡଗିରି,
ଭୁବନେଶ୍ୱର-୭୫୧୦୩୦,
ଭାରତ ସରକାରଙ୍କ ଏକ ସଂସ୍ଥା

Phone No.0674-2353031, 2353032, Fax No.0674-2353011, 2353029,2353035,
Website- www.odishabank.in E.Mail. odishabank@yahoo.com

Ref No.- OGB/IT/HARDWARE/145/19

Dated 20.2.2019

To

All Eligible Vendors

Sub: Request for quotation for Scanner & Dot Matrix Printer.

Dear Sir,

Please send your competitive quotation in sealed cover along with broacher for one scanner and one dot matrix printer as per specification mentioned below on or before 4.3.2019 at 3.00 PM.

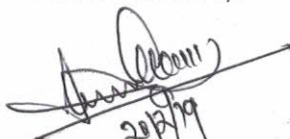
Item Description : **(1) Canon lide 120 scanner/HP**
(2) Dot Matrix Printer(80 Column)

Terms and Conditions

1. Price should exclusive of all taxes and duties(Percentage of GST must be mentioned).
2. **Delivery and installation should be made at HO. Supplier should attend the complaint pertaining to Hardware supplied. Complain will be attended and closed within 48 hours.**
3. Time of delivery and installation check should be mentioned beyond which there will be a penalty of 0.5 % up to 5% per week of delay in delivery/installation check.
4. There should be one years onsite warranty.
5. The quote should have validity for 180 days. Bank may give repeat order.
6. **100% payment on delivery and installation Check.**
7. Bank reserves the right to cancel the bid at any time before issuance of purchase order without assigning any reason.
8. Delivery should be done within one week of release of purchase order.
9. Bank has rights to amend/modify any typing/material error before the delivery.

Thanking you.

Yours faithfully,


(S.K Basa)
Sr. Manager-IT

